



Thank you for your interest in the Professional Program in Accounting! This program is designed to prepare you for a successful career in accounting or financial management. This is a three-year, integrated program for students currently pursuing their BBA in accounting, or students completing another major with an accounting minor (including ECON). During these three years, students complete their undergraduate degree and typically matriculate into the Master of Accounting (MAC) program here at TCU. Ultimately the combined BBA and MAC provide students eligibility to sit for the Certified Public Accountant (CPA) exam in the state of Texas.

The PPA emphasizes both academic preparation and professional development through coursework, experiential learning and a variety of enrichment opportunities. Your first step in the PPA program is to complete the PPA Seminar. The goal of PPA Seminar is to provide you an opportunity to develop your knowledge of the accounting profession and to prepare you to interview for accounting internships. The PPA Seminar focuses on the following:

- Developing your understanding of the accounting profession. Include an understanding of audit and assurance, taxation and advisory.
- Providing you opportunity to network and to interact with accounting professionals
- Developing your professional strengths and refine your resume.

The PPA program supports you through the internship recruiting process and provides you opportunities to prepare for your internship. When you matriculate into our MAC program, you can specialize in one of three areas of expertise, including:

- Taxation
- Audit and Assurance Services,
- Advisory and Valuation.

There are three categories of membership in the PPA.

PPA Associate

When you initially apply to the PPA program, you are considered a "PPA Associate." These students are typically sophomore students initially applying to PPA or first semester juniors who meet the basic admissions requirements and are planning to enroll or are currently enrolled in

- ACCT 30153 "Financial Reporting I"
- ACCT 30303 "Principles of Taxation"
- ACCT 30101 (one-hour credit) "PPA Seminar" (offered Fall Semester only)

PPA Candidate

Students are typically promoted to PPA Candidate after they complete the requirements of the PPA Seminar and maintain appropriate professional and academic requirements as outlined in the PPA handbook.

PPA Member

Students are typically promoted to PPA Member during their senior year. PPA Member students have demonstrated professionalism and high academic performance during their

PPA/MAC Application Instructions

For Students Currently Enrolled at TCU



Neeley School
of Business

undergraduate tenure at TCU. PPA Member students matriculate into the Master of Accounting program and receive communication of their acceptance and potential Graduate Assistance award shortly after completing the majority of their accounting coursework.

Application Deadlines:

All potential applicants should plan to enroll in the PPA seminar course during the fall of their Junior year. Please note that students applying to PPA as seniors will be asked to either participate in the PPA seminar course or complete alternative requirements. TCU Students who do not attend the PPA seminar will apply to the MAC program as an external student and should follow those instructions (available at neeley.tcu.edu/MAC)

All elements of the application must be received before the admissions committee will conduct a review. **The application will be due as a final component of the PPA Seminar Course and must be received by December 1st.** Admission decisions, and notification by email, generally will occur within two weeks of a completed application.

Application for Admission as a PPA Associate:

Minimum Admissions Requirements:

1. Declared accounting majors or students majoring in another business discipline or ECON with a minor in accounting and the intent to complete the following courses: Financial Reporting I and II, Taxation, Audit, Risk & Controls, Cost.
2. Overall 3.0 GPA in TCU courses, 3.0 GPA in accounting courses, and satisfactory performance in concurrent courses at time of application.

Application Requirements:

Application Packet. Electronically submit (PPAccounting@tcu.edu) application packet that includes cover letter, resume, and personal statement (see detailed information below).

Application Packet: Cover Letter, and Resume and Personal Statement

Applicants must submit electronically a single package to the Professional Program in Accounting (PPAccounting@tcu.edu) that includes a cover letter, your resume and your personal statement. The documents should be incorporated into a single electronic file (*.doc or *.pdf) in the following order:

Cover Letter
Resume
Personal Statement



Your cover letter should be addressed to Dr. Renee Olvera, MAC/PPA Director. Your cover letter should not exceed one page and should be written in the form expected of any business transmittal. Generally, this would include a brief statement regarding the purpose and content of the packet as well as brief discussion of your qualifications and goals. If necessary, you may provide an expanded discussion in your personal statement.

Your personal statement should detail your personal characteristics that will lead to both personal success in the program and also contribute to the professional environment within the program. Your personal statement should not exceed two pages, with one-inch margins and double-spaced text. The following statement must be included at the bottom of your personal statement:

With submission of this application packet, I certify that all information included is true and accurate. I further certify that all elements of the personal statement represent my own work without any editing or assistance from another individual or resource.

The personal statement could describe one or more of the following, as appropriate:

- Significant life experience and/or challenges overcome
- Prior work experience
- Ethnicity/cultural heritage
- Unique background or special talents
- Community service
- Goals and achievements
- Leadership experiences

TCU is committed to providing a positive learning and working environment free from discrimination and harassment. In support of this commitment, TCU prohibits discrimination and harassment on the basis of age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, covered veteran status, and any other basis protected by law. Inquiries about TCU's policies and compliance with Title IX, The Age Discrimination Act of 1975, or the aspects of TCU's equal opportunity or affirmative action programs should be directed to:

Dr. Darron Turner
Associate Vice Chancellor, Student Affairs
TCU Box 297090
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Fort Worth, TX 76129
817/257-5557
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